

*Roll No. 14980Q*

*Glasnevin National School,  
Botanic Avenue,  
Glasnevin,  
Dublin 9 –*

*Tel. No – 01 8373727*

## **Glasnevin National School**

### **Child Safeguarding Statement 2022**

Glasnevin National School N.S. is a Church of Ireland primary school providing primary education to pupils from Junior Infants to Sixth Class.

In accordance with the requirements of the Children First Act 2015, Children First: National Guidance for the Protection and Welfare of Children 2017, the Child Protection Procedures for Primary and Post Primary Schools 2017 and Túsla Guidance on the preparation of Child Safeguarding Statements, the Board of Management of St. Catherine's N.S. has agreed the Child Safeguarding Statement set out in this document.

- 1 The Board of Management has adopted and will implement fully and without modification the Department's Child Protection Procedures for Primary and Post Primary Schools 2017 as part of this overall Child Safeguarding Statement
- 2 The Designated Liaison Person (DLP) is Olive Walsh – Teaching Principal.
- 3 The Deputy Designated Liaison Person is Emma Nelson Deputy Principal.
- 4 The Board of Management recognises that child protection and welfare considerations permeate all aspects of school life and must be reflected in all of the school's policies, procedures, practices and activities. In its policies, procedures, practices and activities, the school will adhere to the following principles of best practice in child protection and welfare:

The school will:

- recognise that the protection and welfare of children is of paramount importance, regardless of all other considerations;
- fully comply with its statutory obligations under the Children First Act 2015 and other relevant legislation relating to the protection and welfare of children;
- fully co-operate with the relevant statutory authorities in relation to child protection and welfare matters
- adopt safe practices to minimise the possibility of harm or accidents happening to children and protect workers from the necessity to take unnecessary risks that may leave themselves open to accusations of abuse or neglect;
- develop a practice of openness with parents and encourage parental involvement in the education of their children; and

- fully respect confidentiality requirements in dealing with child protection matters.

The school will also adhere to the above principles in relation to any adult pupil/employee with a special vulnerability.

5 The following procedures/measures are in place:

- In relation to any member of staff who is the subject of any investigation (howsoever described) in respect of any act, omission or circumstance in respect of a child attending the school, the school adheres to the relevant procedures set out in Chapter 7 of the Child Protection Procedures for Primary and Post-Primary Schools 2017 and to the relevant agreed disciplinary procedures for school staff which are published on the DES website.
- In relation to the selection or recruitment of staff and their suitability to work with children, the school adheres to the statutory vetting requirements of the National Vetting Bureau (Children and Vulnerable Persons) Acts 2012 to 2016 and to the wider duty of care guidance set out in relevant Garda vetting and recruitment circulars published by the DES and available on the DES website.
- In relation to the provision of information and, where necessary, instruction and training, to staff in respect of the identification of the occurrence of harm (as defined in the 2015 Act) the school-
  - Has provided each member of staff with a copy of the school's Child Safeguarding Statement.
  - Ensures all new staff are provided with a copy of the school's Child Safeguarding Statement.
  - Ensures all staff avail of relevant training, appropriate to their role.
  - Encourages Board of Management members to avail of relevant training.
  - The Board of Management maintains records of all staff and Board member training.
- In relation to reporting of child protection concerns to Túsla, all school personnel are required to adhere to the procedures set out in the Child Protection Procedures for Primary and Post-Primary Schools 2017, including in the case of registered teachers, those in relation to mandated reporting under the Children First Act 2015.
- In this school the Board has appointed the above named DLP as the "relevant person" (as defined in the Children First Act 2015) to be the first point of contact in respect of the Child Safeguarding statement.
- All registered teachers employed by the school are mandated persons under the Children First Act 2015.
- In accordance with the Children First Act 2015, the Board has carried out an assessment of any potential for harm to a child while attending the school or participating in school activities. A written assessment setting out the areas of risk identified and the school's procedures for managing those risks is attached as an appendix to these procedures.
- The various procedures referred to in this Statement can be accessed via the school's website, the DES website or will be made available on request by the school.

- 6 This statement has been published on the school's website and has been provided to all members of school personnel, the Parents' Association and the patron. It is readily accessible to parents and guardians on request. A copy of this Statement will be made available to Túsla and the Department if requested.
  
- 7 This Child Safeguarding Statement will be reviewed annually or as soon as practicable after there has been a material change in any matter to which this statement refers.

This Child Safeguarding Statement was adopted by the Board of Management and reviewed by parents and staff in

Signed: Revd David Oxley  
Chairperson of Board of Management

Signed: Olive Walsh  
Principal

Date: 4/4/22

Date: 4/4/22

## Appendix 1

### Child Safeguarding Risk Assessment

#### Written Assessment of Risk of Glasnevin N.S., Botanic Ave, Dublin 9

In accordance with section 11 of the Children First Act 2015 and with the requirement of Chapter 8 of the *Child Protection Procedures for Primary and Post-Primary Schools 2017*, the following is the Written Risk Assessment of Glasnevin N.S.

#### 1. List of school activities

Risk identified	Potential risk of harm	Procedure in place to manage risk identified
Opening/Closing Times and Break Times	<p>Access to pupils by strangers or other adults/visitors</p> <p>Risk of harm from other pupils</p>	<p>Parents/Guardians have been advised that children are still in their care until gates open at 8.20am.</p> <p>Parents/Guardians made aware that no one is permitted to be on school premises until 8.20am.</p> <p>Parents/Guardians are asked NOT to enter the premises but to phone/email the office, if a pupil has arrived late and leave a message. Children if late can enter school through the front gate and go to their class entrance door but parents must wait outside and parent/guardian should wait to make sure child has entered the school safely.</p> <p>Principal or other designated member of staff meets and greets until 8.40 am when doors and gates are closed.</p> <p>Parents/Guardians are encouraged to 'drop and go' (unless the child is late) and are not permitted to escort children into the classrooms and are asked to email any messages to staff rather than trying to speak with staff at the gates/entrances.</p> <p>Adequate Supervision at break times.</p> <p>At home time, all children are lined up with their teachers in the classroom and parents/guardians are asked wait outside the in the</p>

		<p>yard until their child is sent to them.</p> <p><b><i>During Covid Restrictions parents must wait outside on the school yard and children will be sent to them.</i></b></p> <p>Children walking home have written permission and a list of these children is in a folder in the office and also provided in each teacher's sub folder.</p> <p>Toilets are only available for those adults and children in the school building during school time and for after school activities. Adults must always use a separate toilet to the children.</p>
Children being collected early	Access to the school by a stranger	<p>Staff will be asked to log these early collections on Aladdin.</p> <p>All parents/guardians will be asked to remain at the front big gate until their child has been brought to them. Adults will not be permitted to enter the building and wait for their child.</p> <p>During Covid Restrictions – all adults will be asked to phone the office from the front gate and the child will be brought to them. Parents should not enter the premises and ring the bell.</p>
Visitors/Visiting Tutors	<p>Tutors behaving inappropriately.</p> <p>Tutors lacking awareness of child safety issues.</p>	<p>Visiting tutors from reputable organisations with appropriate vetting.</p> <p>All visitors are asked to wait outside the front door until the person/child they are looking for is located</p> <p>All visitors asked to announce themselves at the office and asked to wear a visitors pass/lanyard</p> <p>Sign in/sign out book beside the front door for staff and visitors and all staff.</p> <p>Tutors will be asked to verify their vetting and knowledge/understanding of Children's First legislation and procedures.</p>

SEN tuition	SET behaving inappropriately	Glass panels in doors of all SEN rooms
School Tours/Outings	<p>Access to pupils by strangers.</p> <p>Inappropriate activity by pupils.</p> <p>Dangers posed by unfamiliar environment</p>	<p>Adequate supervision by Garda Vetted adults</p> <p>Children will not be permitted to have wifi enabled devices with them on a trip/outing</p> <p>Adequate planning and preparation by staff and risk assessment of venue/location.</p> <p>Contact lists and all relevant medicines to be brought by teacher along with a portable first aid bag/kit</p>
Access/Egress	<p>Access to pupils by strangers or other adults.</p> <p>Flight risk for some pupils</p>	<p>Front door locked and children not permitted to open it.</p> <p>Flight risk children identified to all staff members</p> <p>Gates adequately supervised at break times.</p> <p>All visitors asked to announce themselves at the office, sign the book and wear a pass/lanyard</p>
Swimming Lessons/Sports Events	<p>Potential for unsupervised times in changing areas.</p> <p>Access to pupils by strangers or other adults.</p>	<p>Adequate supervision provided – a minimum of 4 adults to accompany 2 classes on swimming trips.</p> <p>Member of staff from the school to accompany any child or group of children to the bathroom.</p> <p>Trained lifeguards in pool</p>
After School Activities	<p>Potential for unsupervised times</p> <p>Access/egress</p>	<p>Children are lined up outside the school building before being escorted into the building with the supervising parent/adult when tutor is ready for lesson. Supervising parent/adult should not be left supervising the activity.</p> <p>All adult supervisors and instructors vetted by school prior to activity starting</p> <p>Sign in and sign out sheet filled in by supervising adult</p> <p>Front door locked.</p> <p>Supervising adult should not allow</p>

		<p>other parents/guardians to wait for their child inside the building.</p> <p>Children supervised leaving the school after the activity.</p>
After School Kid's Club	Access/egress	<p>Kid's Club Staff to have a checklist/clipboard and to collect the children from the relevant teachers.</p> <p>Only staff members should allow parents into the school building.</p>
Social Media	<p>Potential for bullying.</p> <p>Potential for grooming of pupils</p>	<p>Pupils' mobile phones to be switched off when pupil enters school – if phones are on the class teacher collects them in the morning and returns at end of school day – parent must be present when phone is returned.</p> <p>SPHE Policy</p> <p>Stay Safe</p> <p>Anti-Bullying Policy.</p> <p>Information sessions for pupils, parents and staff</p>
Participation with online meetings	<p>Potential for bullying</p> <p>Unauthorized access to the session</p> <p>Potential for recording of meeting</p> <p>Potential for photography of session being taken and/or shared</p> <p>Participants are exposed to inappropriate behaviour (Eg. Session is hacked and children are exposed to adult images)</p>	<p>Parent/guardian must fill out consent form for child's participation</p> <p>Parent/guardian must agree to be present</p> <p>Parents/guardians agree not to record, photograph or share the session in accordance with GDPR regulations</p> <p>In the event that an unauthorised or unexpected person joins the online meeting, the host monitoring the meeting will immediately remove this participant.</p> <p>Only meeting hosts can screenshare. Disabled for other participants.</p> <p>If any participant behaves in any inappropriate fashion or displays any inappropriate material, the co-host should IMMEDIATELY terminate the online session.</p> <p>Access to the online call/meeting</p>

		will only be given to participants who are clearly named. Each child's name should be used as the ID on each call.
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**Important Note:** It should be noted that risk in the context of this risk assessment is the risk of "harm" as defined in the Children First Act 2015 and not general health and safety risk. The definition of harm is set out in Chapter 4 of the *Child Protection Procedures for Primary and Post- Primary Schools 2017*.

In undertaking this risk assessment, the board of management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

This risk assessment has been completed by the Board of Management on 4/4/22 March 2022. It shall be reviewed as part of the school's annual review of its Child Safeguarding Statement.

Signed –Revd David Oxley

Date 4/04/22

Chairperson, Board of Management

Signed - Olive Walsh

Date 4/04/2022

Principal



## Appendix 2

### Checklist for Review of the Child Safeguarding Statement for Glasnevin National School, Botanic Ave, Dublin 9.

The *Child Protection Procedures for Primary and Post-Primary Schools 2017* require the Board of Management must undertake a review of its Child Safeguarding Statement and that the following checklist shall be used for this purpose. The review must be completed every year or as soon as practicable after there has been a material change in any matter to which the Child Safeguarding Statement refers. Undertaking an annual review will also ensure that a school also meets its statutory obligation under section 11(8) of the Children First Act 2015, to review its Child Safeguarding Statement every two years.

The checklist is designed as an aid to conducting this review and is not intended as an exhaustive list of the issues to be considered. Individual Boards of Management shall include other items in the checklist that are of relevance to the school in question.

As part of the overall review process, Boards of Management should also assess relevant school policies, procedures, practices and activities vis a vis their adherence to the principles of best practice in child protection and welfare as set out in the school's Child Safeguarding Statement, the Children First Act 2015 and the *Child Protection Procedures for Primary and Post-Primary Schools 2017*.

	<b>Yes/No</b>
1. Has the Board formally adopted a Child Safeguarding Statement in accordance with the 'Child Protection Procedures for Primary and Post Primary Schools 2017'?	Yes
2. As part of the school's Child Safeguarding Statement, has the Board formally adopted, without modification, the 'Child Protection Procedures for Primary and Post Primary Schools 2017'?	Yes
3. Does the school's Child Safeguarding Statement include a written assessment of risk as required under the Children First Act 2015?	Yes
4. Has the Board reviewed and updated where necessary the written assessment of risk as part of this overall review?	Yes
5. Has the DLP attended available child protection training?	Yes
6. Has the Deputy DLP attended available child protection training?	Yes
7. Have any members of the Board attended child protection training?	Yes
8. Are there both a DLP and a Deputy DLP currently appointed?	Yes
9. Are the relevant contact details (Túsla and An Garda Síochána) to hand?	Yes – Sch Office
10. Has the Board arrangements in place to communicate the school's Child Safeguarding Statement to new school personnel?	Yes – CP Start of Sch year
11. Is the Board satisfied that all school personnel have been made aware of their responsibilities under the 'Child Protection Procedures for Primary and Post Primary Schools 2017' and the Children First Act 2015?	Yes
12. Has the Board received a Principal's Child Protection Oversight Report at each Board meeting held since the last review was undertaken?	Yes
13. Since the Board's last review, was the Board informed of any child protection reports made to Túsla/An Garda Síochána by the DLP?	NA

	Yes/No
14. Since the Board's last review, was the Board informed of any cases where the DLP sought advice from Túsla/and as a result of this advice, no report to the HSE was made?	Yes
15. Since the Board's last review, was the Board informed of any cases where an allegation of abuse or neglect was made against any member of school personnel?	NA
16. Has the Board been provided with and reviewed all documents relevant to the Principal's Child Protection Oversight Report? Since lifting of restrictions – yes- Chairperson	No* Covid restrictions
17. Is the Board satisfied that the child protection procedures in relation to the making of reports to Túsla/An Garda Síochána were appropriately followed in each case reviewed?	NA
18. Is the Board satisfied that, since the last review, all appropriate actions are being or have been taken in respect of any member of school personnel against whom an allegation of abuse or neglect has been made?*	N/A
19. Were child protection matters reported to the Board appropriately recorded in the Board minutes?	Yes
20. Is the Board satisfied that all records relating to child protection are appropriately filed and stored securely?	Yes – locked filing Cabinet
21. Has the Board been notified by any parent in relation to that parent not receiving the standard notification required under section 5.6 of the 'Child Protection Procedures for Primary and Post Primary Schools 2017'	No
22. In relation to any cases identified at question 21 above, has the Board ensured that any notifications required under section 5.6 of the 'Child Protection Procedures for Primary and Post Primary Schools 2017' were subsequently issued by the DLP?	N/A
23. Has the Board ensured that the Parents' Association has been provided with the school's Child Safeguarding Statement?	Sch - Website
24. Has the Board ensured that the patron has been provided with the school's Child Safeguarding Statement?	Yes
25. Has the Board ensured that the school's Child Safeguarding Statement is available to parents on request?	yes
26. Has the Board ensured that the Stay Safe programme is implemented in full in the school? (applies to primary schools)	Yes – email to parents
27. Has the Board ensured that the Wellbeing Programme for Junior Cycle students is implemented in full in the school? (applies to post- primary schools)	N/A
28. Has the Board ensured that the SPHE curriculum is implemented in full in the school?	Yes – email to parents
29. Is the Board satisfied that the statutory requirements for Garda Vetting have been met in respect of all school personnel (employees and volunteers)? *	yes
30. Is the Board satisfied that the Department's requirements in relation to the provision of a child protection related statutory declaration and associated	yes

	Yes/No
form of undertaking have been met in respect of persons appointed to teaching and non-teaching positions?	
31. Is the Board satisfied that, from a child protection perspective, thorough recruitment and selection procedures are applied by the school in relation to all school personnel (employees and volunteers)?*	Yes – Garda Vetting
32. Has the Board considered and addressed any complaints or suggestions for improvements regarding the school's Child Safeguarding Statement?	Yes
33. Has the Board sought the feedback of parents in relation to the school's compliance with the requirements of the child safeguarding requirements of the 'Child Protection Procedures for Primary and Post Primary Schools 2017'?	BOM – Parent Rep
34. Has the Board sought the feedback of pupils in relation to the school's child safeguarding arrangements?	No *
35. Is the Board satisfied that the 'Child Protection Procedures for Primary and Post Primary Schools 2017' are being fully and adequately implemented by the school?	Yes
36. Has the Board identified any aspects of the school's Child Safeguarding Statement and/or its implementation that require further improvement?	No
37. Has the Board put in place an action plan containing appropriate timelines to address those aspects of the school's Child Safeguarding Statement and/or its implementation that have been identified as requiring further improvement?	N/A
38. Has the Board ensured that any areas for improvement that were identified in any previous review of the school's Child Safeguarding Statement have been adequately addressed?	Yes

Signed Revd David Oxley                      Date 4/4/22  
Chairperson, Board of Management

Signed Olive Walsh                              Date 4/4/22  
Principal/Secretary to the Board of Management